

JOB DESCRIPTION – VIDEO EDITOR

- **Job Title:** Video Editor
- **Location:** East Legon
- **Reports to:** COO, CEO
- **Type:** Volunteer (3 months Probono)
- **Company:** Kabod Group

WHO WE ARE

[Kabod Group \(KG\)](#) is an international firm providing professional services in [Research, Evaluation and Learning](#), [eLearning](#), and [Languages](#) (interpretation and translation from English to French, Portuguese, and over 30 African languages). Our [clients](#) include both nonprofits and for-profit organizations operating in Africa, Europe, Latin America, and Asia. We encourage you to read our [capability statement](#) to know more about our areas of services, values, and vision.

[Muna Kalati](#) is an Edtech dedicated to providing educational resources for African children in the form of eBooks, audio books and animations through the [Muna Kalati app](#). The Muna Kalati app directly serves African children, parents and educators.

WHAT WE DO

Muna Kalati has built a Netflix of African animation and a Kindle of African books to promote a love for learning within the African child. The app and its web version also serve as a [marketplace](#) for publishers, animators, and content providers to monetize their work.

POSITION SUMMARY

We are seeking a **creative and detail-oriented Video Editor** to join our media team. The Video Editor will play a key role in producing engaging video content for our programs, projects, events, and digital platforms. You will bring stories to life through visuals, sound, and motion graphics, ensuring alignment with Kabod Group's brand identity and message.

RESPONSIBILITIES

- Must master at least one AI tool video content creation (Pika LABS, INVIDEO, RUNWAY ML etc..)
- Importing and organizing footage, that is managing raw footage, sound files and other asserts.

- Trimming and arranging clips, selecting the best takes and arranging them in a cohesive sequence.
- Color correction and grading enhancing the visual aesthetic and mood.
- Finalizing the edit, locking in the final cut, ensuring consistency and quality.
- Ensuring quality control, reviewing the final product for errors and consistency.

KEY COMPETENCIES

- Experience editing videos for educational, cultural, or creative industries.
- Knowledge of photography, animation, or graphic design is a plus.
- Experience editing videos for educational, cultural, or creative industries.

QUALIFICATIONS

- Proven experience as a Video Editor with a strong portfolio (please include links to past work).
- Proficiency in editing software such as Adobe Premiere Pro, After Effects, Final Cut Pro, or DaVinci Resolve.
- Knowledge of motion graphics, color grading, and sound editing.
- Strong creative storytelling skills and attention to detail.
- Ability to work under tight deadlines and manage multiple projects.
- Good communication and teamwork skills

WHAT WE OFFER

- Remote working opportunities.
- Exposure to international projects and diverse creative opportunities.
- A supportive environment for professional growth and development
- Potential for role expansion and increased responsibility as the company grows.
- Opportunity to make a meaningful impact on children's education and habits
- Exposure to bigger organizations and networks.

APPLICATION PROCESS

- Send your updated CV and Cover Letter to hr@kabodgroup.com with “**Video Editor**” as email subject. **Deadline 8th September 2025.**

We look forward to welcoming passionate and innovative individuals to our team. If you are excited about the opportunity to make a significant impact on the Media Team unit, we encourage you to apply!